

**BOARD OF ALDERMEN MEETING
THURSDAY, SEPTEMBER 15, 2022**

CALL TO ORDER. Mayor Luke Davis called the regular semi-monthly meeting of the Board of Aldermen to order at 6:00 PM on Thursday, September 15, 2022, at the Fremont Hills Country Club, 1953 Fremont Hills Drive, Fremont Hills, MO.

PLEDGE OF ALLEGIANCE. The pledge of allegiance was recited.

ROLL CALL. Kay O'Neill, City Clerk/Finance Officer called the roll—a quorum was present.

Luke Davis, Mayor	Present		
Damon Mills, Alderman Ward 1	Present	Sunthosh Parvathaneni, Alderman Ward 1	Present
Talyia Leeper, Alderwoman Ward 2	Present	Kerry Nelson, Alderman Ward 2	Present
Alisa Lowry, Alderwoman Ward 3	Absent	Randy West, Alderman Ward 3	Present

Guests in Attendance: None were present.

City Officials: Dale Batson/Project Manager and Kay O'Neill/City Clerk/Finance Officer

OPEN FLOOR TO VISITORS*

No comments to come before the board.

AGENDA

ITEMS FOR APPROVAL

Approval of August 16, 2022, City Town Hall Meeting Minutes (Davis)

A motion to approve the August 16, 2022, City Town Hall meeting minutes was made by Nelson, with Leeper seconding the motion. The motion was unanimously approved.

Approval of August 18, 2022, Public Hearing Meeting Minutes (Davis)

A motion to approve the August 18, 2022, public hearing meeting minutes was made by Nelson, with Mills seconding the motion. The motion was unanimously approved.

Approval of August 18, 2022, Regular Meeting Minutes (Davis)

A motion to approve the August 18, 2022, regular meeting minutes was made by Nelson, with Mills seconding the motion. The motion was unanimously approved.

Approval of August 18, 2022, Closed Session Meeting Minutes (Davis)

A motion to approve the August 18, 2022, closed session meeting minutes was made by Leeper, with Nelson seconding the motion. The motion was unanimously approved.

Approval of September 1, 2022, Regular Meeting Minutes (Davis)

A motion to approve the September 1, 2022, regular meeting minutes was made by Leeper, with Mills seconding the motion. The motion was unanimously approved.

Approval of September 1, 2022, Closed Session Meeting Minutes (Davis)

A motion to approve the September 1, 2022, closed session meeting minutes was made by Leeper, with Nelson seconding the motion. The motion was unanimously approved.

Resolution #247-2022 Amending 2022 Budget (O'Neill)

The resolution and amendment were made a part of the board packet. A motion to approve Resolution #247-2022 amending the 2022 budget was made by Nelson, with West seconding the motion. The motion was unanimously approved.

Approval of Treasurer's Report and Expenses to be Paid (O'Neill)

This report was made a part of the board packet. A motion to approve the treasurer's report and expenses to be paid of \$16,999.89/general fund and \$29,693.10/sewer fund was made by West, with Leeper seconding the motion. The motion was unanimously approved. Parvathaneni abstained as he had just entered the meeting.

OLD BUSINESS**City Building (Nelson)**

The cost associated with building will be discussed during our budget meeting in October. The first step is to modify the existing plans—Haskins is unsure if we are able to do that and would like us to put it out for bid. The question was raised as to why we cannot modify them at any time if we own the plans. Modifying the existing plans would be a cost savings, so Haskins will need to explain why we must put it out for bid. The estimated cost of the building is ~\$500,000 and the engineering fee ~\$30,000-\$40,000. We will need to factor in the cost of a parking lot and landscaping. If we used Inside Design, the cost will be \$18,000 for the plans and to walk through the process—it will be an additional \$15,000-\$20,000 to modify the plans. We will look at scaling the building down to 1,700-1,800 sq. ft. and focus on the necessary square footage for Batson and O'Neill. We received the title search for the lot which did not reveal any concerns.

Citywide Fiber (Mills)

Mills reported that Phase 1 is all in the ground—everything is complete except installs. Phase 2 has 95% fiber installed. A total of 49 installs have been completed, 2 are scheduled for next week, and 7 are scheduled for pre-installs. The next step is to pull fiber through Phase 5. A few issues have been reported recently—mostly sprinkler systems being torn up.

CWERG Engineering Update (Batson)

Our three-year contract with GRE expired in April. We will need to go through the process again of selecting an engineer—an ad will need to be run in the newspaper and a committee formed to conduct interviews. Batson, Davis, Parvathaneni, and Mills volunteered to serve on the committee. It was suggested we include an additional year option in the new three-year contract. Nelson requested that O'Neill find and share with the board how much we have spent on engineering over the past three years. We will aim to get the ad in the paper next week.

CC Highway Fence Repair (Batson)

Carnahan completed the fence repair yesterday, and it looks good. Batson spoke with Andrea about the clubhouse fence (beyond Cal Griggs' home). Andrea and Sam looked at it and inquired about our panel replacement cost. Sam is more likely to rip out the fence than repair it. Batson feels they should check pricing with other fence companies before tearing it down—he estimates it costing ~\$50,000-60,000 to repair it. Batson suggests they talk to the elders to find out why it was initially installed.

Municipal Court (Davis)

We reached out to MML for clarification on our process of notifying residents of violations and to get sample ordinances as guidance for O'Neill and Batson. They are calling what we have as a nuisance ordinance which covers a lot of items. The City of Maryville's ordinance is a good one for us to use for

guidance. They also provided notices of code violation templates and documents pertaining to evidence. This will be best served by organizing a committee to dig through and figure out. Davis suggested that Lowry be chair of the committee or serve as a member. We should be able to pull parts of the documents to come up with something we can use. Davis will talk to Lowry before the next meeting.

Raising Manholes (Batson)

Photos of the project were made a part of the board packet. The cost came in just under \$5,000 including seed, straw, and topsoil. We have received many compliments for lawn repairs. There are about three manholes remaining, two of which are buried under flowerbeds and will not be raised. There are a couple that are closer to the ground where the dirt can be scratched off. We can report this project to DNR to show that we are taking steps to decrease I&I. Door hangers will be left on doors the week before conducting smoke testing to avoid calls to the fire department. We are waiting on the smoke equipment which should arrive in October.

No Parking Signs (Batson)

The signs are scheduled to ship on September 24. Batson will be gone that week, so he has asked to have the shipment delayed by a week so he can accept the shipment.

NEW BUSINESS

Budget Workshop October Date (Davis)

The budget meeting was set for October 25 at 6:00 PM. All will need to be in attendance. The 2023 budget needs to be approved by the last meeting in December.

ADJOURN:

A motion to adjourn was made by Leeper, with Nelson seconding the motion. The motion was unanimously approved. The meeting adjourned at 6:53 PM.

CITY OF FREMONT HILLS

By: _____

Luke Davis, Mayor

Kay O'Neill, City Clerk/Finance Officer